



Office of the Victorian
Information Commissioner

Instrument of Delegation

Freedom of Information Act 1982 (Vic)

PART A – INTRODUCTION

1. I, Sven Bluemmel, the Information Commissioner appointed under sections 6C and 6E of the *Freedom of Information Act 1982 (Vic)* (**FOI Act**), delegate the powers and functions specified in this document to staff of the Office of the Victorian Information Commissioner holding the positions set out below.

PART B – PURPOSE

2. The purpose of this instrument of delegation is to delegate the powers and functions conferred on the Information Commissioner under the FOI Act.

PART C – AUTHORITY

3. This instrument of delegation is made under the powers conferred on the Information Commissioner by section 6R of the FOI Act.

PART D – REVOCATION

4. This instrument of delegation **does not** revoke or replace the instrument of delegation of 10 January 2023 that delegates powers or functions under the FOI Act.
5. The powers and functions delegated by this instrument of delegation are in addition to those powers and functions delegated by the instrument of delegation dated 10 January 2023.

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PART E – GENERAL CONDITIONS ON DELEGATION

6. This instrument of delegation does not prevent the Information Commissioner or the Public Access Deputy Commissioner (Deputy Commissioner) from exercising, performing or discharging any delegated powers.
7. In any case, where notice is given to a delegate by the Information Commissioner or Deputy Commissioner that the Information Commissioner or Deputy Commissioner proposes to exercise, perform or discharge any of the delegated powers, the delegate must not commence, or must immediately cease to exercise, perform or discharge the delegated power.
8. This instrument of delegation is subject to compliance with any specific administrative policies, procedures and guidelines currently in operation or issued from time to time.

PART E – ADDITIONAL DELEGATION TO ASSISTANT COMMISSIONERS

9. To the persons performing the following positions, and any person for the time being acting in or performing the duties of the following persons:
 - **Assistant Commissioner, Public Access Reviews and Regulation, and**
 - **Assistant Commissioner, Public Access Operations and Compliance**

I delegate the following powers and functions:

- a) **Section 49G(2)**: dismiss a review if the Applicant agrees in writing.
- b) **Section 61B(3)**: dismiss a complaint if the subject-matter of the complaint has been, or could be, dealt with by an application for review.

PART F – ADDITIONAL DELEGATION TO OVIC MANAGERS

10. To the persons performing the following positions, and any person for the time being acting in or performing the duties of the following persons:
 - **Manager – Registry and Case Support,**
 - **Manager – Public Access Reviews and Regulation, and**
 - **Manager Complaints and Professional Standards**

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I delegate the following powers and functions:

- a) **Section 49G(2)**: dismiss a review if the Applicant agrees in writing.
- b) **Section 61B(3)**: dismiss a complaint if the subject-matter of the complaint has been, or could be, dealt with by an application for review.

PART F – ADDITIONAL DELEGATION TO CASE MANAGERS

11. To the persons performing the following positions, and any person for the time being acting in or performing the duties of the following persons:

- **Principal Case Manager,**
- **Senior Case Manager,** and
- **Case Manager**

in the Public Access team, I delegate the following powers and functions:

- a) **Section 49G(2)**: dismiss a review if the Applicant agrees in writing.

PART G – DURATION

12. This instrument of delegation is in force unless and until it is replaced by another instrument.



Sven Bluemmel
Information Commissioner

