NO, continue assessment

Could compromise of this information cause **SERIOUS** harm or damage to Victorian government operations, organisations or individuals?

NO, continue assessment

Could compromise of this information cause **MAJOR** harm or damage to Victorian government operations, organisations or individuals?

NO, continue assessment

Could compromise of this information cause **LIMITED** harm or damage to Victorian government operations, organisations or individuals?

NO, continue assessment

Could compromise of this information cause **MINOR** harm or damage to Victorian government operations, organisations or individuals?

YES

**This information can be protectively marked as:**

***OFFICIAL***

**1**

**(N.B. This marker can be optionally applied)**

**Selecting a Protective Marking under the VPDSF**



**BIL**

This information is ***unofficial*** and does not need to be labelled\*

**0**

NO

N.B. UNOFFICIAL is often used as an ‘email marker’, to help distinguish personal correspondence and other non-work related material from official emails.

This label does not need to be applied to documents.

YES

Was the information obtained, generated, received or held by or for a Victorian pub- lic sector agency or body, for an official purpose, or supporting official activities?

As this information is considered official information, it may require a protective marking. Continue the assessment below to determine which protective marking may be appropriate

YES

**Refer to the Protective Security Policy Framework (PSPF) for more information visit** [**www.protectivesecurity.gov.au**](http://www.protectivesecurity.gov.au/)

Could compromise of the information have the potential to affect national interest, or has the information been generated by a Commonwealth agency?



**BIL**

YES

**This information is security classified as:**

***SECRET***

**4**

**BIL**

**3**

YES

**This information is security classified as:**

***PROTECTED***

**BIL**

**2**

YES

**This information requires the protective marking of:**

***OFFICIAL: Sensitive***

Cabinet ?

Cabinet ?

All documents prepared for consideration by Victorian Cabinet (including those in draft) are, at a minimum, to be labelled with

the marking of

***Cabinet-In-Confidence***

This marking **MUST** be accompanied by a security classification of **PROTECTED** or S**ECRET**.

***i*** *Need more info?*

Refer to guidance issued by DPC for the handling and management of Vic Cabinet information.

**BIL**

***Optional***

***Information Management Markers***

***Legal Privilege***

Restrictions on access to, or use of, information covered by legal professional privilege.

***Legislative secrecy***

Restrictions on access to, or use of, information covered by legislative secrecy provisions.

***Personal Privacy***

Restrictions on access to, or use of, personal information and/or health information collected for official purposes (Privacy and Data Protection Act 2014 and Health Records Act 2001).



**For further advice on the use of Information Management Markers, please refer to PROV**

**NOTE: Agencies or bodies have until October 2020 to implement the new protective marking scheme**

**Mapping From Old To New Protective Markings**

Former

New

**BIL**

***SECRET***

No corresponding marking. Information previously security classified as ‘CONFIDENTIAL’ should be reconsidered and have new marking applied as appropriate

**Optional**

***Information Management Markers (IMMs)***

***Legal Privilege***

Restrictions on access to, or use of, information covered by legal professional privilege

***Legislative secrecy***

Restrictions on access to, or use of, information covered by legislative secrecy provisions

***Personal Privacy***

Restrictions on access to, or use of, personal information and/or health information collected for official purposes (Privacy and Data Protection Act 2014 and Health Records Act 2001)

***CONFIDENTIAL***

**4**

***SECRET***

**BIL**

**3**

***PROTECTED***

***Cabinet-In-Confidence***

This marker must be used in conjunction with a **PROTECTED** or **SECRET** security classification.

**4**

**3**

**2**

Unless otherwise classified these former Dissemination Limiting Marker (DLMs) have been replaced with single marker of

Should there be a need to call out specific metadata elements of the information, **optional IMMs**

can be applied

***OFFICIAL: Sensitive***

***PROTECTED***

**BIL**

***Sensitive: VIC Cabinet***

**BIL**

***Sensitive: XXX***

***Sensitive: Personal***

***Sensitive: Legal***

***For Official Use Only***

**BIL**

***Unclassified***

**1**

***OFFICIAL***

**NOTES: 1. Transition timeline from former scheme to new scheme concludes October 2020.**

1. **Organisations only need to reassess and re-mark information that they are actively using.**
2. **Please refer to the VPDSF Business Impact Level (BIL) Table for information about conducting information value assessments.**