Notification to the Information Commissioner of Significant Change

Under section 8D(2)(b) of the Privacy and Data Protection Act 2014 (the PDP Act) and Standard 9 of the Victorian Protective Data Security Standards (the Standards).

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am authorised to notify the Information Commissioner that (my “organisation”) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has identified significant change in its operating environment or significant change in its security risks relevant to the agency or body, as set out below:

|  |  |
| --- | --- |
| Description of change |  |
| Impacted organisation and parties |  |

My organisation is managing interim risks associated with this significant change and will:

1. undertake a Security Risk Profile Assessment (**SRPA**);
2. review its Protective Data Security Plan (**PDSP**); and
3. give a copy of the PDSP to the Information Commissioner under sections 89(4)(a) and 89(5) of the PDP Act by \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert agreed date).

Signature:

Print name:

Position:

Date: