OVIC
Office of the Victorian Information Commissioner
Privacy and Data Protection

How to read VPDSS Plan, Do, Check, Act (PDCA) visual

VICTORIAN PROTECTIVE DATA SECURITY FRAMEWORK

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STANDARD NUMBER & HEADING

- Number of the Standard
- Description of the topic being covered
- Protective Security domain under which the Standard falls

STANDARD

- A high-level statement describing what needs to be achieved

OBJECTIVE

- High-level description, outlining the intent of the Standard. The objective identifies the desired outcome from complying with the Standard

CONTROLS

- Baseline or minimum expected security measures representing better practice
- References include Australian and International standards, Federal government guidance and tailored security guides developed by the office
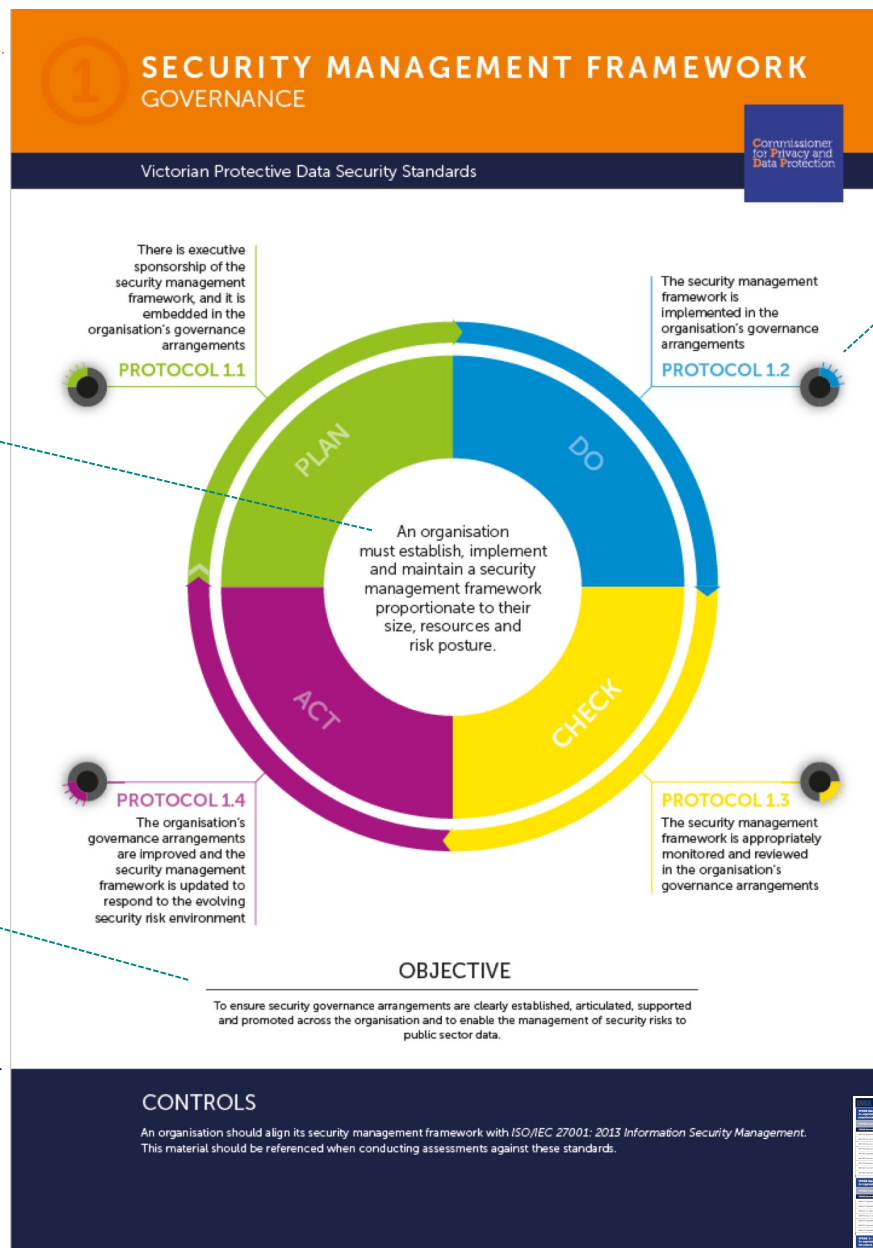
PROTOCOLS

- Describes the end state that organisations are to achieve
- Each Standard is accompanied by four Protocols that reflect a continuous improvement life cycle (Plan, Do, Check, Act) presented in each quadrant
- These targeted statements specify the minimum mandatory requirements to be addressed in order to meet each standard
- Note: The Protocols commence in PLAN (green) quadrant and are to be read clockwise

ELEMENTS

- Elements are security measures that provide high level guidance on the implementation of each Standard
- 117 elements have been extracted from the control references captured under each Standard.
- The majority of the elements reflect the 'Do' stage (the second protocol of each donut visual)
- The list of elements are not referenced in this visual, but are available for download from VPDSF Resources page